



2017 Craft/Market Fair

Saturday, July 8th (10:00 a.m. – 3:00 p.m.)

Vendor Registration Form

Business Name: _____ Contact: _____

Mailing Address: _____ Town/City: _____

Postal Code: _____ Phone #: _____ E-mail Address: _____

What do you sell? _____ How many tables will you need? _____

Permission, Media Consent & Waiver

The undersigned grants to the Coaldale & District Chamber of Commerce the right and permission to use pictures, film footage and interviews of my/our group for the purpose of promoting the 2017 Coaldale Settler Days and Candy Parade (the Parade).

The undersigned acknowledges:

1. that we/I have read and understand the Registration Form and Terms and Conditions and shall abide by the terms thereof;
2. that neither the Town of Coaldale nor the Coaldale & District Chamber of Commerce or any agent, employee or volunteer thereof shall assume or incur any liability and/or responsibility for any personal injury, property damage, costs, expenses or claims suffered/incurred in any way related to this event and/or our/my participation therein and we/I hereby release and hold harmless such parties from any such injury, damage, costs, expenses or claims.

Vendor Signature _____ Date _____

Payment, in the form of cash or cheque, can be dropped off at the Coaldale & District Chamber of Commerce (1401 – 20 Avenue).

For more information, please contact:
Coaldale & District Chamber of Commerce
Phone: 403-345-2358; Fax 403-345-2339
Email: info@coaldalechamber.com

For Event Use Only:

Vendor Space Number: _____

Payment Received: \$ _____ Date _____ Receipt Issued: _____



CRAFT/MARKET

Saturday, July 8th, 2017

TERMS & CONDITIONS

Failure to follow the terms and conditions outlined below can result in the forfeiture of space on the market day:

1. YOU MAY NOT SELL, DISPLAY OR CONSUME:

- a) Alcohol
- b) Tobacco products
- c) Drugs or drug paraphernalia (including head shop items, pipes, bong, rolling papers, etc.)
- d) Body piercing
- e) Weapons (including firearms, ammunition, guns, knives, slingshots, pepper-spray, fireworks, flammable liquids, etc.)
- f) Other restricted items (including stolen merchandise, bootleg DVD's or bootleg CD's and similar items)
- g) Pornographic material (including literature, magazines, videos, DVD's and/or similar items); and
- h) No socially offensive items (including Nazi or other white supremacist items or other items deemed offensive by coordinators or shoppers, printed material deemed to be racist, anti-gender, or in any capable of promoting violence and/or destruction).

2. LOCATION: Coaldale Sportsplex (located at 13th Street and 20th Avenue). There are some electrical hookups. Water is available. No hoses or pipes of any kind are permitted.

3. CHECK-IN: Saturday, July 8th at 9:00 a.m. Table assignments will be appropriately marked. If you have not put product on your table by 9:30 a.m., your space will be reassigned and you will not be refunded.

4. UNLOADING: Vendors can temporarily park in front of the Sportsplex while they unload. You **MUST** unload all your items onto the pavement and remove your vehicle before setting up your space. Please have helpers quickly unload your vehicle – dollies are not available.

5. SPACE ASSIGNMENTS: Standard area is 10' x 10'.

6. SETTING UP: No pegs, spokes, nails, pipes or rods may be driven into the concrete floor. Generators are not allowed. Your booth, tent, canopy, umbrella and all your items **MUST FIT** within your space.

7. **USE OF SPACE**: You may not transfer, sublet, sell part of your booth, or turn your reservation over to another vendor. If a vendor does not attend the flea market, there is no refund.
8. **NOISE VOLUME**: Radios or stereos should be used at a comfortable volume level.
9. **CLEAN-UP**: Vendors are required to leave their spaces clean. Do not leave merchandise or trash of any kind in your area. Spaces must be cleaned and vacated by 5:00 p.m. Boxes must be broken down and placed in recycling bin. All trash and merchandise remnants must be removed from the premises by being placed in bags and left in the dumpster, located behind the Sports Complex. Vendors who ignore these clean-up procedures will be billed a clean-up fee of \$100.00.
10. **FEES**: \$20.00 for 10' x 10' space with one table and two chairs; \$10.00 for each additional table.
11. **FOOD**: The sale of food or beverages of any kind is not allowed. Distribution of "free samples" of food or beverages is accepted but **MUST** conform to the rules and directives set out by Alberta Health Services (<http://www.albertahealthservices.ca/eph.asp>).
12. **PAYMENT**: To guarantee your space, payment and signed registration form are to be submitted to the Coaldale & District Chamber of Commerce no later than **Thursday, July 6th**. Payment can be made by cash or money order or cheque -- **no credit cards accepted**.
13. **CANCELLATION POLICY**: One week cancellation notice is required whereby your payment will be refunded. If you do not cancel a week in advance, you are not entitled to a refund. There are no exceptions.
14. **PRIVACY POLICY**: Coaldale & District Chamber of Commerce will not sell and/or share your information with third parties.
15. **DAMAGE/LOSS**: Coaldale & District Chamber of Commerce and the Town of Coaldale is not responsible for any loss, damage or loss to property. Make sure that your space is properly staffed and secured.
16. **ADVERTISING & MARKETING**: Coaldale & District Chamber of Commerce advertises the Craft/Market in newspaper, email lists, local websites and posters.
17. **VENDOR SALES**: Vendors keep their individual sales. Coaldale & District Chamber of Commerce does not guarantee vendor sales.

For more information, please contact:
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Phone: 403-345-2358
Email: info@coaldalechamber.com
Street Address: 1201 18 Avenue