

COALDALE'S COUNTRY CHRISTMAS NIGHT OF LIGHTS

Friday, November 24, 2017

PARADE ENTRY FORM

Company/Organization: _____

Contact Name: _____

Mailing Address: _____

Town/City: _____ **Postal Code:** _____

Bus. Phone: _____ **Fax:** _____

Email: _____

Please check the category which best classifies your entry and check additional categories if they apply.

FLOAT

- Commercial/Retail
- Non Commercial
(Club, Community, Non-Profit, School)
- Small Business/Retail

BAND

- Commercial
- Non-Commercial

MISCELLANEOUS

- Mascot
- Novelty – Adult
- Novelty – Youth

ANIMALS

- Animal - Single
- Animal - Group
- Animal - Buggy/Wagon

Animals: Type of animal(s): _____

VEHICLES

- Antique Car/Truck
- Commercial
- Non-Commercial

HISTORICAL

- Non-Commercial

Animals: No Yes – Type of animal(s): _____

Please note that all approved entries with animals must have a person following behind with pooper scooper equipment and must be either leased or in the control of an adult. No vans following the animals are allowed.

Description and Theme of Entry:

Line up starts at 5:30 p.m. (Coaldale Hospital parking lot – corner of 20th Ave. and 11 St.); judging at 5:30 p.m. parade starts at 7:00 p.m.)

Please read the rules, complete the attached waiver and either mail or fax back to the Coaldale & District Chamber of Commerce.

Box 1117
Coaldale AB T1M 1M9
Phone: (403) 345-2358 Fax: 403-345-2339
E-mail: info@coaldalechamber.com
Website: www.coaldalechamber.com

COALDALE'S COUNTRY CHRISTMAS NIGHT OF LIGHTS PARADE

Friday, November 24, 2017

RULES

Completed Entry and Permission Forms are to be received by **Thursday, November 23, 2017**.

Brian Winters is the Parade Marshall for this event. Smaller floats and vehicles can park in the hospital parking lot; larger ones on 11th St. A committee member will come around and check you in. Line up starts at 6:00 p.m. (Coaldale Hospital parking lot – corner of 20th Ave. and 11 St.); judging at 6:00 p.m.; parade starts at 7:00 p.m.)

Brian will be checking all entries to ensure that they conform to the Province of Alberta's Traffic Safety Act and he has authorization to reject an entry.

All Participants:

1. The most important rule is to **HAVE FUN**.
2. All entries must be based upon a family Christmas theme and entertaining to a family audience comprised primarily of children.
3. **No "live" Santa Claus may be part of any entry other than the Official Santa Claus Parade Float.**
4. Minimum age for walkers or marching parade participants is 7 years.
5. **There is a float height restriction of 3.66 metres (12 feet) from the ground to the top of the display.**
6. All equestrian and live animal entrants **must provide their own clean-up crew** who shall be easily identifiable as part of the group.
7. Because this is a parade of Christmas lights, **vehicle headlights must be covered during the parade**. This is effectively achieved with tin foil or cardboard and tape. Parade route ends at 19th Street and 21st Avenue and it will be your responsibility to uncover your lights at this point.

All passengers must disembark the floats and all vehicles prior to leaving the disembarkation location.

8. **Floats carrying passengers are required to be constructed with safety railings around the perimeter of the trailer or passengers shall be securely seated while vehicle/float is in motion.**
9. **Participants must ride on the inside of the float. They cannot sit on the edge of the float trailer with their feet dangling over the sides. All children shall be securely seated and supervised on the floats during the parade.**

10. Once your entry/float has started along the parade route, no one shall board same.
11. If a float will utilize a combustible fuel powered generator, or other possible fire hazards, participants **MUST** supply an appropriate fire extinguisher.
12. All vehicle operators shall have a valid operator's license and **MUST** provide proof of liability insurance in the amount of \$2 million.
13. Commercial signs or acknowledgements of donations may appear on the side skirts of the float/vehicle.
14. Demonstrations or performances shall not impede the forward motion of the Parade.
15. Participants in the parade shall not consume or create the impression of consuming alcohol beverages and shall refrain from smoking during their participation in the parade.
17. **The Country Christmas Night of Lights Committee makes the final decision on the acceptance or rejection of all applications.**
18. The Town of Coaldale, the Coaldale & District Chamber of Commerce, Parade committee and staff assume no responsibility in connection with and make no representation as to the safety of any parade entry, in whole or in part, solely by compliance with the parade rules and regulations.
19. Judging Criteria:
Possible 10 points for each category (Total 100)

Workmanship – Originality; Quality of Work
Design – Originality; Animation/Lights; Creativity
General Effect – “Wow Factor”
Overall Theme
Music
People – Costumes; Enthusiasm

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PERMISSION, MEDIA CONSENT & WAIVER

Completed Entry and Permission Forms must be received by **Thursday, November 23, 2017**.

Company/Organization: _____

Contact Name: _____ **Phone No.** _____

Fax No. _____ **Email:** _____

Permission, Media Consent & Waiver:

The undersigned grants to the Coaldale & District Chamber of Commerce the right and permission to use pictures, film footage and interviews of our group for the purpose of promoting the 16th Annual Country Christmas Night of Lights Parade (the Parade).

The undersigned acknowledges:

- 1. that we/I have read and understand the ENTRY and RULES Forms and shall abide by the terms thereof;**
2. that neither the Town of Coaldale nor The Coaldale & District Chamber of Commerce or any agent, employee or volunteer thereof shall assume or incur any liability and/or responsibility for any personal injury, property damage, costs, expenses or claims suffered/incurred in any way related to the Parade and/or our/my participation therein and we/I hereby release and hold harmless such parties from any such injury, damage, costs, expenses or claims.

Signature: _____ **Date:** _____